BRITISH FEDERATION OF PEDAL CAR RACING

MINUTES

of the COMMITTEE MEETING of the
British Federation of Pedal Car Racing
held on Sunday 15th November 2015 at 1.30pm
at the Coventry Motor Museum

1. Attendance and Apologies for absence

The record of those attending and presenting their apologies for absence is recorded as follows:

Attending were	Apologies received from
Alan Goodman Chair	Graham Barton
Robert Robinson Secretary	Gareth Lloyd
Mark Williams Treasurer	Jacob Spencer
Jes Feathersone	
Chris Featherstone	
David Ralphs	
Gary Hollingsworth	

2. Elections

The following were elected to the positions as per listed below:

Name	Position
Alan Goodman	Chair
Gary Hollingsworth	Vice Chair
Robert Robinson	Secretary
Mark Williams	Treasurer
Chris Featherstone	Race Calendar
Jes Featherstone	Handbook
Dave Ralphs	Web site co-coordinator
Vacant	Publicity

3. Items considered from the Annual Meeting

3.1 Financial - BFPCR Membership Fees for 2016

The Committee **CONFIRMED** an annual membership fee of £30 for the ensuing year. The basis for the increase was to ensure that current policy of the fees covering at least the insurance cost each year was met.

3.2 Race entry fees for 2016

The Committee **CONFIRMED** NO increase in the race fees for the 2016 season. The race fees for each event in 2016 will be:

Round 1	6 hours	£15
Round 2	9 hours	£15
Round 3	24 hours	£45
Round 4	6 hours	£15
Round 5	6 hours	£15
Round 6	5 hours	£15
Round 7	7 hours	£15

The multi discount policy will apply in the 2016 season with one car entry being free for each 4 cars entered on a race by race basis.

3.3 Communications

To Committee considered the report from Chris Featherstone who is seeking to step down from this role.

No person came forward to take on this role so the matter was referred to the Committee for resolution.

Actions:

Chris Featherstone agreed to sort the Handbook.

All Race Organisers are to be asked to publicise their event.

Gary Hollingsworth is to pass details of races to the Scouting area of interest.

3.4 Handbook

To consider any changes to the handbook published in 2015 as follows:

The Proposal to consider the banning of all calliper brakes (old style) from the 2017 season was **REJECTED** by the Meeting. The Committee **CONFIRMED** this decision.

3.5 PC0 and PCD Stickers

The Committee **CONFIRMED** that Stickers for identification on cars shall be as follows for the ensuing year:

PC0	**Z**	**Black on white background**
PCD	**D**	**Black on white background**
PCF	**F**	**Black on white background**
Rookie	**X**	**Black on yellow background**

3.6 Funding

The Committee considered if we could use crowd funding to introduce newbies to our races? £1 from each driver registered would equal enough money to fund the winners of say the Ringwood / New Milton Race to enter Blackbushe. The Committee **CONFIRMED** that this idea is not to be taken forward at this time.

3.7 Tag positions on cars

The Committee considered issues with tags not recording due to their position on cars. The Committee **CONFIRMED** that Dave Ralphs and Mark Williams are to prepare a diagram for teams to use when fixing their tags.

3.8 Youth Council

The Committee considered a "Youth Council" to put ideas forward for the younger competitors of the BPCC

The Committee **CONFIRMED** that a book for ideas should be purchased to be passed along the teams when in the pits at races. All can then make comment including youngsters.

The Committee **CONFIRMED** that a meeting of the youth could take place to gain ideas if someone was willing to come forward to do this.

3.9 Joker Laps

The Committee considered the idea of a "Joker lap" at some of the circuits to spice things up. It is used in Rally cross races to great effect to mix things up. Would work at only some of the circuits, you basically have a longer section of the circuit (normally a corner) that has to be used just once in the race by each car, when the driver wants…there are probably lots of logistics that need to be thought about but it could be fun with the short sprint races.

The Committee **CONFIRMED** that this proposal is not to be taken forward.

3.10 Trikes Invitation

The Committee considered after seeing the BHPC race after Curborough, the Swebbelli car had a great race with one of the trikes…very evenly matched. I still think it would be good to have a one off invitation race that would include some trikes or three wheelers.
The Committee **CONFIRMED** that this proposal is not to be taken forward.

3.11 Sponsorship

The Committee considered if the BPCC sponsor an entry or two into the Ringwood Grand Prix for 2016 and if the BPCC sponsor an entry or two into the St Etienne 24 hour race for 2016
The Committee **CONFIRMED** that this proposal is not to be taken forward for the time being as the BFPCR has no sponsor at this time.

3.12 Markers

The Committee considered the proposal to purchase marker lamps for marking pit entry/exit and timing mat for night races as mentioned at Curborough.
The Committee **CONFIRMED** the decision **to** proceed with the purchase of such lighting. Robert Robinson is to look into what can be provided.

3.13 Cancellation of races and return of fees

The Committee considered the position with regard to our rules/constitution referring to a policy to cover refunds etc. should we have to cancel a race?
The Committee **CONFIRMED** that where the race is cancelled because of matters within its control that a refund shall take place in full.

4. Race Programme for 2016

The Committee **APPROVED** the programme for the race calendar for the 2016 season as below

Sunday, March 20th
Shrewsbury Sprints (3 * 2 hour)
Organiser – Admin Chris Featherstone – On the day Robert Robinson
Controller team – Robert Robinson and Phil Owens

Saturday, 23rd April
Bruntingthorpe 6 hour
Organiser – Mark Williams
Controller team – Mark Williams and Phil Owens.

Saturday 25th June
Sunday 26th June - Shenington 24 hour
Organiser – Jes Featherstone
Controller team – Mark Williams, Robert Robinson, Phil Owens.

It was noted that Jes Featherstone is to step back from organising Shenington after 2017.

Sunday, July 24th
Solihull Sprints (3hr + 2hr + 1hr)
Organiser – Dave Ralphs
Controller team – Robert Robinson and Phil Owens.

Saturday, September 3rd
Blackbushe Sprints (4 * 45min + 3 hour)
Organisers – Dave Ralphs
Controller team – Dave Ralphs with Phil Owens.

Sunday, September 4th
Blackbushe 100
Organisers – Dave Ralphs
Controller team – Dave Ralphs with Phil Owens.

Saturday, 24th September
Curborough 7 hour (day / night)
Organiser – Jes Featherstone
Controller team – Mark Williams, Robert Robinson and Phil Owens
End of year trophies – Robert Robinson

12. Gantry

The Committee AGREED that the gantry should not be used until an alternative power source is found. At present the unit is powered by 240v and is not weatherproof.
Dave Ralphs is laying with a large countdown timer (if it ever gets working) and part of it was to have red, yellow, green lights in it. Dave Ralphs will pull together some ideas and send over a suggestion in a week or two

13. Insurance matters

The matter of insurance was discussed. The conditions of entry to races were also considered which is quite extensive.
The concern was around cover for the Committee if there was an omission on a race day. Mark Williams is to check with the insurers if there is anything we should be concerned about.

14 Risk Assessments

The following documents are to be prepared, posted on the web site and kept on file as well as making them available to race organisers:

Risk assessments for each race meeting.
Risk assessment for Committee and Annual Meetings.
Policy for young persons.
Policy for data held.

Robert Robinson is to prepare drafts for consideration by the Committee before publication. This work is to be completed before the first race of the season in 2016.

15. Date of the 2016 Annual General Meeting

To Committee **CONFIRMED** the date for the Annual General Meeting as 20thh November 2016. Venue to be decided.

16. Date for Committee Meetings

To be arranged as needed.